

Comments on the Technical Layout of the Book

The Greek, Latin, and French terms are documented by full or partial quotations from the sources. In this connection, please note the following:

1. **Full quotations** are indicated by giving the reference without an intervening colon. Terms which are of direct relevance in the discussion may appear in bold type, for example: Quint. *Inst.* 4.2.111 *cur ego iudicem nolim, dum eum doceo, etiam movere?* – Omitted passages of any length (from one word upwards) are indicated by three periods ..., as, for instance, Quint. *Inst.* 4.2.111 *cur ego iudicem nolim ... movere?* – Additions to the text which I have made to facilitate understanding are enclosed by (angled parentheses): thus they do not belong to the text quoted, but serve only to convey the context of the corresponding text. – Direct speech or quotations within a Lat. quotation are indicated by “quotation marks.” The source of such a quotation within a quotation is given in (parentheses) either before or after the quotation.

2. **Partial quotations** are either introduced by giving the reference after an intervening colon, or are concluded by subsequent indication of the reference in parentheses. Partial quotations frequently present the text of a source in altered form. Such alterations may consist:

- a) in the unindicated abridgement of the text;
- b) in the conversion of a text's nominal and verbal forms into the nominative and infinitive respectively (especially in the case of individual words).

3. If a term is quoted without an indication of its source, this may be found in a passage quoted shortly before or afterwards. In each case, information is provided in the Index of Terms (see §§ 1244–1246).

4. Abbreviations are explained in the list of Abbreviations (below, § 1243). – Unless another abbreviation is given in the list of Abbreviations, Latin authors are, in this edition, cited in accordance with the manner of citation found in the *Oxford Latin Dictionary* (1982). – In quotations, only the beginning of the quotation is exactly indicated: a lengthy quotation may extend beyond the given reference. Thus, for instance, in § 257.2a the reference Quint. *Inst.* 6.2.8 is cited, but the quotation itself extends from 6.2.8 to 6.2.14.

Since this handbook seeks not only to serve the basic purpose of providing a continuous introduction to literary phenomena as understood from rhetoric – and with that the formation of a *sensibilité formelle* (see Author's Preface) – but is intended also to prove its usefulness when quickly consulted, the materials presented are set out systematically in the detailed Table of Contents and alphabetically in the three Indexes of Terms.